



# FORT WALTON BEACH FIRST UNITED METHODIST CHURCH

## Job Description for the Church Council Chairperson

**Connecting, Teaching, Living** – Fort Walton Beach First UMC: Prayerfully making disciples of Jesus Christ for the transformation of the world by **Connecting** with people, **Teaching** God’s word, and **Living** our faith through service.

The Connect ministries of our church are focused on connecting people to Christ through building relationships with those in our community. The Teaching ministries of our church are focused on discipling and moving people toward Biblical personal growth. The Living ministries of our church are focused on moving people toward living out their faith. To serving others as Jesus served.

This mission/strategy is beneficial in Clarifying, Moving, Aligning and Focusing the ministries of our church, both program and lay, to be even more effective at making disciples for Jesus Christ.

---

Volunteer Job Title:	Church Council Chairperson
Reports to:	Senior Pastor
Length of commitment:	The Church Council Chairperson serves on a two year rotation.
Schedule:	This committee meets on the fourth Monday at 6:00 p.m. of every other month (six times per year).

### Mission of the Church Council:

- The work of the church council is to envision, plan, implement, and annually evaluate a congregation’s ministry and mission.

### Job Duties

- Pray for our church, our members, the community, God’s guidance in spiritual discernment and decision making of our church.
- Read Guidelines for Leading Your Congregation. This will be provided for you upon acceptance of this position. As per the Guidelines document the Chairperson will:
  - Lead the Council
  - Prepare and Communicate the Agenda
  - Review and Assign Responsibility
  - Communicate
  - Coordinate Activities
  - Provide Initiative and Leadership
  - Participate in Leadership Training
- The broad description of the work of the church council has several implications that are listed in the Guidelines document. Here are the brief descriptions of their work.

- Envision and Plan
  - The church council must hold a broad view or “big picture” of the future of the congregation. That is what visioning is—holding the “big picture” of the way your congregation will live into the mission of The United Methodist Church. The mission is stated in the Discipline: “The mission of the Church is to make disciples of Jesus Christ for the transformation of the world” (§1120). The church council is to organize and coordinate ministry according to the vision of the church—planning, implementing, and evaluating. This is so much more effective if the mission drives the agenda.
- Implement
  - The second implication is that the leadership group manages and administers the ongoing life of the congregation. Generally, the church council oversees and coordinates ministry among several groups, including trustees, finance committee, discipleship groups, outreach efforts, pastor-parish relations, nominations, and others.
- Evaluate
  - The third implication in the definition of the work of the church council is to seriously evaluate your congregation’s ministry. An important role of leaders is constantly seeking ways to be more effective.

Thank you for volunteering to lead this important ministry of our church. You are greatly appreciated!