



FORT WALTON BEACH FIRST UNITED METHODIST CHURCH

Job Description for the ERT Sub-Committee of Missions

Connecting, Teaching, Living – Fort Walton Beach First UMC: Prayerfully making disciples of Jesus Christ for the transformation of the world by **Connecting** with people, **Teaching** God’s word, and **Living** our faith through service.

The Connect ministries of our church are focused on connecting people to Christ through building relationships with those in our community. The Teaching ministries of our church are focused on discipling and moving people toward Biblical personal growth. The Living ministries of our church are focused on moving people toward living out their faith. To serving others as Jesus served.

This mission/strategy is beneficial in Clarifying, Moving, Aligning and Focusing the ministries of our church, both program and lay, to be even more effective at making disciples for Jesus Christ.

Volunteer Job Title:	ERT Ministry Team Leader/Member
Reports to:	Missions Ministry Team Leader
Length of commitment:	Two years
Schedule:	Monthly or as needed

Purpose

- The mission as defined by the UMCOR training manual is described as, “...An Early Response Team is to provide a caring Christian presence in the aftermath of a disaster.
- This sub-committee/team lends itself to fulfilling the goal of leading our congregation toward **Living** out their faith to our church and our community in such a time of need.
- Missions committee job description:
 - Missions is a vital part of our lives as believers and the life of the church local and global. Through the Missions Team FWBFUMC will be challenged to **Live** out their faith. This team will lead FWBFUMC in coordinating, planning and implementing mission/service events to our church, our community and to the world.

Job Duties

- Team leader/members:
 - Pray for our church, our members, the community and God’s leadership concerning the unmet needs of our homeless community in and around the FWB community.
- Team leader:
 - Organize training events to prepare and provide our ERT teams with the necessary training required to fulfil the task required of a person serving on in this ministry.

- As emergency situations are presented, and our team has been contacted to respond to such needs, the ERT team leader should confer with the Missions Team leader, the Assistant to the Pastor the Senior Pastor before accepting any requests.
- Communicate all such training events to the members of the team.
- Communicate to and organize the team in case of any such emergency requiring our team to be present.
- Organize and maintain, or set up the acquisition of, the proper tools and equipment needed to respond to an emergency situation.
- At designated meetings of the Missions Committee be ready to present an annual report on your teams mission activities.
- Be in contact with Alabama West Florida Conference to coordinate trainings and actual Emergency response requests:
 - Susan Hunt
Director Mission and Advocacy
4719 Woodmere Blvd
Montgomery, AL. 36106
334-356-8014
susan@awfumc.org
 - Amelia Fletcher
Director Servant Ministries Gulf Shores UMC
Disaster Response & Recovery Coordinator
Alabama West Florida Conference
251-968-2549
- Team member:
 - Be a part of a team that is ready to respond, and be a Christian presence, in case of an emergency situation in which we have been asked to respond to.
 - Be willing to take part in any and all training deemed necessary to be properly prepared for such an emergency situation.
 - Attend any other meetings deemed necessary to the planning and equipping of this team.
 - Be aware that any such emergency that our team is activated may happen at any given time. Be prepared to participate if possible.
 - Make yourself available to the UMCOR Coordinators at AWF Conference by giving them your name, cell phone number, and email address. They send out notices asking for teams to respond to situations and they do so by this method.

Practical helps

- Begin advertising *as little as* one month before the event date.
 - Contact our Director of Communications for possible ads on the Lamar Billboard Sign and local community print media.
 - Contact front office to put event information in the bulletin, Sand Dollar, Facebook, Adult Ministry e-newsletter and website.
- Check with the church office to reserve any rooms, and/or kitchen, that are needed.

Thank you for volunteering to lead this important ministry of our church. You are greatly appreciated!