



Job Description for Worship Service Greeter

Connecting, Teaching, Living - Fort Walton Beach First UMC: Prayerfully making disciples of Jesus Christ for the transformation of the world by **Connecting** with people, **Teaching** God's word, and **Living** our faith through service.

The Connect ministries of our church are focused on connecting people to Christ through building relationships with those in our community. The Teaching ministries of our church are focused on discipling and moving people toward Biblical personal growth. The Living ministries of our church are focused on moving people toward living out their faith. To serving others as Jesus served.

This mission/strategy is beneficial in Clarifying, Moving, Aligning and Focusing the ministries of our church, both program and lay, to be even more effective at making disciples for Jesus Christ.

Volunteer Job Title: Worship Service Greeter
Reports to: Worship Service Greeter Coordinator
Length of commitment: Two years
Schedule: Monthly schedules to be determined by the committee chairperson. And, as needed for training.

Purpose: The Greeter is to make people feel safe and welcome at our church.

Job Duties

- Romans 12:13, "Contributing to the needs of the saints, practicing hospitality."
- Greeting people as they enter the facility is more than a handshake and a smile. It is an opportunity to express God's love through Christ and help set the tone of the upcoming worship service.
- Training as needed.
- Tips for Church Greeters:
 - Pray! Pray for your church, for the members, for the people you'll greet, for what to say and how to say it.
 - Smile.
 - Fresh breath.
 - Make eye contact
 - Take initiative and greet.
 - Don't ask "Are you new?"
 - Don't ask "Is this your first time?"
 - Personal warmth – look like you enjoy welcoming people.
 - Say "I don't think I've met you yet, I'm {insert your name here}"
 - If they are new, offer to show them where the restrooms are and offer information about childcare if necessary.
- Arrive 30 minutes before the worship service begins.

- Be available after the worship service as people are leaving.
- Be outside the doors as people are arriving. Since we do not have glass doors, we would like a personal and inviting presence as people approach the worship area.
- Website tools and resources: *(Please take the time to visit these sites)*
 - www.evangelismcoach.org.
 - www.welcomechurchvisitors.com/church-greeter-duties/
 - www.evangelismcoach.org/improve-your-greeter-ministry/
 - Please go and explore these websites for further information and tips.
- Keep in mind when you are scheduled to serve. If you are unable to serve on a Sunday that you are scheduled, please contact the Worship Greeter Chairperson so they can schedule another person.

Thank you for volunteering to lead this important ministry of our church. You are greatly appreciated!

“For even the Son of Man did not come to be served, but to serve, and to give His life a ransom for many.” Mark 10:45