



FORT WALTON BEACH FIRST UNITED METHODIST CHURCH

Job Description for Lay Member/Delegate

Connecting, Teaching, Living – Fort Walton Beach First UMC: Prayerfully making disciples of Jesus Christ for the transformation of the world by **Connecting** with people, **Teaching** God’s word, and **Living** our faith through service.

The Connect ministries of our church are focused on connecting people to Christ through building relationships with those in our community. The Teaching ministries of our church are focused on discipling and moving people toward Biblical personal growth. The Living ministries of our church are focused on moving people toward living out their faith. To serving others as Jesus served.

This mission/strategy is beneficial in Clarifying, Moving, Aligning and Focusing the ministries of our church, both program and lay, to be even more effective at making disciples for Jesus Christ.

Volunteer Job Title:	Lay Member/Delegate
Reports to:	Senior Pastor
Length of commitment:	Two years
Schedule:	The lay member is automatically a member of charge conference, administrative board, council on ministries, finance committee, nominations and staff/pastor-parish relations committee. The lay leader represents and advocates for the laity in specific ways in each of these places.

Purpose

- The Lay Member/Delegate interprets and connects the work done by the Annual Conference to the congregation by serving in the church and attending the Annual Conference.

Job Duties

- Pray for our church, our conference and our community.
- Read the “Guidelines for Leading Your Congregation: Lay Leader/Member.”
 - Many of the responsibilities and job duties can be referenced from this document.
- As mentioned in the schedule above, this position holds membership on certain committees. Please be available to attend these and any other meetings the pastor deems necessary.
 - The reason for being a part of so many committees/teams is so you can effectively be the connecting point between the conference, the staff and the laity.
- Meet with the pastor on a regular basis to relate information and to cultivate a healthy relationship between the pastoral staff to the congregation at large.
- Must be available to attend the Annual Conference in June.
- Responsibilities of the Lay Member as it pertains to the Annual Conference:
 - Prepare for Annual Conference

- Participate during Annual Conference
- Serve after Annual Conference.
- To interpret the actions and programs of the annual conference and the general church.
- To Communicate the vision and needs of the local church to the annual conference and general church

Thank you for volunteering to lead this important ministry of our church. You are greatly appreciated!