



FORT WALTON BEACH FIRST UNITED METHODIST CHURCH

Job Description for Staff Parish Relations Chairperson

Connect, Teach, Live - Fort Walton Beach First UMC: Prayerfully making disciples of Jesus Christ for the transformation of the world by **Connecting** with people, **Teaching** God's word, and **Living** our faith through service.

This new mission/strategy will be used to Clarify, Move, Align and Focus the ministries of our church, both program and lay, to be even more effective at making disciples for Jesus Christ.

The **Connect** ministries of our church are focused on connecting people to Christ through building relationships with those in our community. The **Teaching** ministries of our church are focused on discipling and moving people toward Biblical personal growth. The **Living** ministries of our church are focused on moving people toward living out their faith. To serving others as Jesus served.

Volunteer Job Title:	Chair and committee member for Staff Pastor Parish Relations Committee
Reports to:	Senior Pastor
Length of commitment:	Three years
Schedule:	Once a month or as needed.

Mission:

- To staff the church for mission and ministry through: maintaining adequate and appropriate staff, regular evaluations, and support and encouragement of the staff.

Job Duties

- Pray for our church leaders as they seek God's continual guidance as they serve to make disciples for Jesus Christ.
- Review the United Methodist Guidelines for Leading Your Congregation for Pastor-Parish Relations.
- This committee has three main responsibilities:
 - Annual Staff Evaluation
 - Connect with your District Superintendent
 - Build relationship through good communication
- Responsibilities of the Committee Chair Person.

- The chairperson, along with the pastor and others, has primary responsibility for the appointed and paid staff who lead the vision and mission of the church.
 - This leader is the congregation's primary connection with the district superintendent and bishop related to the appointed leadership of the congregation.
 - This individual leads the SPRC committee by preparing and communicating the agenda for meetings, leading the meetings, following up actions by assigning responsibility for implementation. This person should become familiar with United Methodist resources and organization.
 - Through the year, this leader maintains a healthy and growing personal spiritual life and leads the SPRC committee members to do the same.
 - The Chair Person of SPRC is also a member of the Finance committee.
 - This is necessary to help coordinate the many staff positions with the financial needs and availability of the church.

Thank you for volunteering to lead this important ministry of our church. You are greatly appreciated!

“For even the Son of Man did not come to be served, but to serve, and to give His life a ransom for many.” Mark 10:45