



## Job Description for Tender Loving Care Chair Person

**Connecting, Teaching, Living** - Fort Walton Beach First UMC: Prayerfully making disciples of Jesus Christ for the transformation of the world by **Connecting** with people, **Teaching** God's word, and **Living** our faith through service.

The Connect ministries of our church are focused on connecting people to Christ through building relationships with those in our community. The Teaching ministries of our church are focused on discipling and moving people toward Biblical personal growth. The Living ministries of our church are focused on moving people toward living out their faith. To serving others as Jesus served.

This mission/strategy is beneficial in Clarifying, Moving, Aligning and Focusing the ministries of our church, both program and lay, to be even more effective at making disciples for Jesus Christ.

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Volunteer Job Title: Tender Loving Care Chair Person  
Reports to: Congregational Cares and Concerns Chairperson  
Length of commitment: Two years  
Schedule: Meet quarterly or as needed.

Purpose: This committee lives out their faith by serving the homebound, elderly and hospitalized of our church family by contacting, visiting and providing communion on a regular basis. We want our homebound members to know that they are not forgotten.

### Job Duties:

- Pray for our church family and those who you are contacting/visiting.
- Work with the Congregational Cares and Concerns Committee chairperson and the Pastors to offer an annual seminar style training event for Pastoral Care/Visitation.
- The Tender Loving Care Chair Person will be responsible for:
  - Maintaining and updating the current list of volunteers and recipients.
  - Planning and conducting 2 or 3 yearly meeting the members of this committee.
  - Planning and coordinating the yearly Christmas workshop.
  - Coordinating the list for the BBQ deliveries to TLC members at their homes.
  - Contacting church members and ministers regarding any needs for those on the TLC list.
  - Contacting the ministers if there is any special needs or requests of those on the TLC list.
- The Tender Loving Care committee is responsible for contacting/visiting church members who are homebound, living in assisted living facilities or nursing homes.
  - Contact can be made by visits, phone calls or cards. Determine which works best for you.

- When there is a church BBQ or Harvest Dinner the volunteers can obtain free tickets for meals for those we are contacting/visiting. These meals will need to be delivered.
- At Christmas this ministry has a Christmas Cookie Workshop.
  - Many people of our church bakes cookies and/or candies and delivers them to the church.
  - The workshop is to fill cookie tins with cookies and/or candies to deliver to the shut-ins, elderly and hospitalized.
- Send birthday cards.
- Make contact and remember shut-ins, elderly and the hospitalized w/special remembrances throughout the year.

Thank you for volunteering to lead this important ministry of our church. You are greatly appreciated!

**“For even the Son of Man did not come to be served, but to serve, and to give His life a ransom for many.” Mark 10:45**