



# FORT WALTON BEACH FIRST UNITED METHODIST CHURCH

## Job Description Worship Committee Co-Chair

**Connecting, Teaching, Living** – Fort Walton Beach First UMC: Prayerfully making disciples of Jesus Christ for the transformation of the world by **Connecting** with people, **Teaching** God’s word, and **Living** our faith through service.

The Connect ministries of our church are focused on connecting people to Christ through building relationships with those in our community. The Teaching ministries of our church are focused on discipling and moving people toward Biblical personal growth. The Living ministries of our church are focused on moving people toward living out their faith. To serving others as Jesus served.

This mission/strategy is beneficial in Clarifying, Moving, Aligning and Focusing the ministries of our church, both program and lay, to be even more effective at making disciples for Jesus Christ.

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Volunteer Job Title:	Worship Committee Co-Chair
Reports to:	Director of Music and Worship Ministries
Length of commitment:	Two years
Schedule:	Six times a year (every other month)

### Purpose:

- To work on short and long-range planning of worship. To help coordinate the different aspects of the worship ministry such as Ushers, Sacristy, special events, etc. To help develop the congregation into an active, vital worshipping community.

### Job Duties

- Pray specifically for the people and ministries that make up and support Worship at FWBFUMC.
- Review the United Methodist Guidelines for Leading Your Congregation in Worship.
  - Use this document to help formulate your efforts for coordinating, planning and implementing your Worship efforts in your role as the Worship Committee Leader:
    - Keep your committee work flowing
    - Church Council and Charge Conference
    - Personal and public worship
    - Coordinate with the Worship Planning Team
- Communicate regularly with the Director of Music and Worship.
- Participate on Worship Planning Committee.
- Help the committee to revise or develop new policies as may be needed or requested.
- Help the Director of Music and Worship to convene and coordinate the leaders of key lay worship ministries in your congregation (altar guild, communion stewards, lay readers, acolytes, liturgists, ushers, or others [*in our case we include sound and media*])

- Help these leaders to recruit and train persons for their various ministries.
- Meet regularly with the Worship Committee to plan and evaluate.
- Help coordinate volunteers to decorate the sanctuary for seasons and special services.

Thank you for volunteering to lead this important ministry of our church. You are greatly appreciated!